



## **AP 2110**

## **VACANCIES ON THE BOARD**

### **References:**

Education Code Sections 5090 et seq.;  
Government Code Sections 1770 and 6061

Vacancies on the Board of Trustees may occur for the reasons described in Government Code Section 1770. If a vacancy on the Board occurs, the vacancy will be filled in accordance with Government Code Sections 5091 et seq. The Board may either order an election or make a provisional appointment to fill a vacancy.

### **Filling a Vacancy**

When the Board determines to fill the vacancy by provisional appointment, the Superintendent/President shall assure that there is sufficient notification to the public regarding the opportunity to be considered and the process for the provisional appointment. Appropriate communication methods shall ensure broad dissemination of the provisional appointment information.

The notice of the vacancy shall include directions regarding the submission of applications by legally qualified candidates. Persons applying must meet the qualifications required by law for members of the Board.

### **Applying for an Appointment**

Persons applying for appointment to the Board shall receive a letter from the Superintendent/President containing information about the District and the Board, and a candidate application form to be completed and returned by a specific date.

### **Interviewing and Selecting Candidates**

The Board shall request personal interviews with candidates. Interviews will be conducted in a public hearing scheduled for that purpose.

Each Board member will review all candidate application forms, with final selection made by a majority vote of the Board members at a noticed public meeting.

The Superintendent/President shall be responsible for filing the appropriate documents to confirm the appointment.

### **Term and Powers of Office**

A person appointed to fill a vacancy shall hold office only until the next regularly scheduled election for members of the Board of Trustees. An election shall be held to fill the vacancy for the remainder of the unexpired term. A person elected at an election



to fill the vacancy shall hold office for the remainder of the term in which the vacancy occurs or will occur.

A provisional appointment confers all powers and duties of a member of the Board of Trustees upon the appointee immediately following his/her appointment.

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Date Approved: June 27, 2013