

SANTA BARBARA CITY COLLEGE  
COLLEGE PLANNING COUNCIL  
December 3, 1996

MINUTES

PRESENT: J. Friedlander, L. Fairly, B. Hamre, K. Hanna, K. O'Connor, D. Oroz, J. Romo,  
L. Rose  
ABSENT: D. Barthelmess, B. Hull (excused)

**Call to Order**

The meeting was called to order at 3:05 p.m. Minutes of October 29 and October 19 were distributed and will be approved at the December 17 meeting.

**Approval of New Faculty Positions 1997-98**

It was suggested that this item be presented for information only, based on members' recollection that new faculty hirings no longer require CPC endorsement.

Dr. Friedlander reported that the District will fund 20 new/replacement faculty positions. The Senate has reviewed all 31 new/replacement faculty positions submitted by academic departments, and at its last meeting, the Senate voted to recommend the following positions, in ranked order:

- |                                    |                                |
|------------------------------------|--------------------------------|
| 1. English #1                      | 14. Computer Science           |
| 2. Math #1                         | 15. ESL #1                     |
| 3. Spanish #1                      | 16. CIS                        |
| 4. Biology #1                      | 17. English #2                 |
| 5. Art                             | 18. Marine Diving Technology   |
| 6. Automotive Services             | 19. Biology #2                 |
| 7. Essential Skills #1             | <u>20. Essential Skills #2</u> |
| 8. Math #2                         | 21. Philosophy                 |
| 9. French                          | 22. Math #3                    |
| 10. Multimedia Arts & Technologies | 23. Communication              |
| 11. Physical Education             | 24. ESL #2                     |
| 12. Music                          | 25. Associate Degree Nursing   |
| 13. Chemistry                      | 26. Radiologic Technology      |

Dr. MacDougall is considering filling the 20<sup>th</sup> ranked position with either a third Math or third English faculty position or a second Essential Skills position. The decision will be based on the applicant that has the greatest potential for making a significant contribution to one of these three departments. Discussions are continuing between the President, the Vice President, Academic Affairs and the President of the Academic Senate on this issue.

## **Process for Allocation of Resource Request**

Charles Hanson provided the timeline the College uses in its budget development process, noting that this information would be helpful to CPC in determining its timeline for allocating departmental/unit resource requests. In general, budget development begins with the Governor's Proposed Budget which is announced in January. By February, the College has developed the Preliminary Budget (includes adjustments to the previous fiscal year's adopted budget and P1 for the current year and other anticipated revenues and expenditures). The Tentative Budget is presented in May and the Adopted Budget is sent to the Board for approval in June. Dr. Hanson suggested that department/unit resource requests be submitted from January through February. By that time the College has a reasonably clear picture of income and expenditures for the year. Other factors need to be explored before CPC embarks on the allocation of resources project such as contractual employee salary obligations and allocations to contingency accounts and costs for major college projects (e.g. conversion).

CPC's role in the allocation of resources which take place in ITC and DTC was also discussed, and several members opined that CPC should approve any major acquisitions that exceed the existing funds allocated to that committee. Other points made during the discussion: ideally the budget should be driven by (1) the College Plan, (2) Project Redesign, and (3) department/unit resource needs. If new funds are limited, what is the process for reallocation of existing funds? Dr. Hanson emphasized that it is important for the College to have a firm grasp on the budget (all revenues, including annual one-time funds, and other augmentations) and expenditures (one-time and on-going) by February.

John Romo reported that he and Bill Hamre have completed their analysis of the College Plan and will bring to the Council their assessment of the measurability of each objective. Several objectives need to be revised because they are too activity-oriented. The measures template is being developed and will be distributed to vice presidents next week.

John Romo reported that productive discussions have taken place in Cabinet with George Tamas on the process for identifying the resource needs associated with the goals and objectives in the College Plan. Mr. Tamas has additional ideas on how to improve this process, which he conceded is difficult and complex. Members requested that Mr. Tamas be invited to a CPC meeting in February to discuss *change management*, the process being discussed in Cabinet as a means of achieving the goals in the College Plan in a systematic way which will integrate objectives and eliminate duplication. An expanded report on this process will be given at the February 4 meeting by John Romo and Bill Hamre.

### **Next CPC Meeting(s)**

Members agreed to meet on December 17, 1996 and February 4, 1997. A meeting may be called in January.

### **Adjournment**

The meeting was adjourned at 4:03 p.m.

---

cc Deans, Assistant Deans, Academic Senate, Department Chairs, Instructor's Association, CSEA, Classified Council, The Channels, College Information, Publications