2015-16 AEBG Proposal - Adult High School/GED Program

No.	Objective	Activity Description	Timeline for C	Person or Agency responsible	Outcome	Data capture method
1	**Enhance the curriculum by creating Learning Communities**	1. Design content-driven Learning Communities in courses with Greatest Need (Humanities, Government, History and Economics)	May	AHS/GED Faculty Team	1. Course content packages for for Learning Community application	AHS curriculum library archive
		2. Create LC social environments and academic social interation that encourage community building and emphasize course completion.	March	AHS/GED Faculty Team	2. Redesigned LC curriculum	AHS Curriculum Library Archive
		3. Participate in training for developing and maintaining successful LCs	March	AHS/GED faculty	3. Set of best Practices and design Rubric for Guiding and Evaluating Development of LC-oriented courses	Internal Written Design Rubric and Guide
		4. Modify instructional delivery to create team atmosphere and accelerated learning practices	March		4. Instructional Package of course delivery practices	AHS Curriculum Library Archive
		5. Embed experiential and project-based learning opportunities into LCs to connect classroom learning to real-life applications	May May	AHS/GED Faculty Team AHSGED Faculty Team	5. Learning Platform activites	AHS curriculum library archive
		6. Develop integrated activities to include field trips, study groups, and social connections	May	AHS/GED Faculty and LTAs	6. Calendar of LC Events including field trips	AHS Webpage
		7. Modify LTA roles to assist with facilitation of experiential learning community activities community activities	March	AHS/GED Faculty, staff, LTAs	7. Restructured LTA roles and responsibilities. Procedural package.	AHS curriculum Library Archive
		8. Pilot first phase of learning community cohorts by scheduling field trips to local industry, inviting speakers.	March	AHS/GED Faculty, staff, LTAs	8. Implementation of LCs	Canvas
2	**Create hybrid courses to expand alternative delivery options.**	1. Integrate Learning platform use into learning communities 1.1 Pilot integrating classroom communication tools such as chats and discussion boards into classroom assignments	March	AHS/GED faculty	8. Use Moodle, and when available, integrate Canvas as Learning Platform	Moodle Canvas
		2. Participate in training, such as with the Online Education Initiative, as well as consult with peers at other institutions, to develop effective Hybrid Courses	Sept.	AHS/GED Faculty, Staff	1. Design hybrid classes based on training and best studied practicess	Curricunet
		4. Purchase Course software designed to increase successful course completion.	March	AHS/GED Faculty, Staff	1. Integrate software use into LC learning menu options	

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3	**Create seamless pathways to (1) Technical/Vocational (2) SBCC credit programs and/or (3) jobs.**	1.Create AHS pathway courses with credit faculty that include technical/academic specific content	May	faculty, LTAs, staff	1. New Courses will be submitted and approved by the State.	Curricunet
		2. Develop short NC CSI soft skill certificates that serve as AHS electives	May	faculty, LTAs, staff	2. New CSI will be submitted to CAC and approved by the State	Curricunet
		3. Create internship referral network with Community partners	May	AHS/GED Faculty, Student Services Staff	3. By April, job placement system will be created.	Database creation
		4. Collaborate with student services to place in internships	May	Credit/NC Faculty	4. By May, 3-4 students will placed in jobs.	Curricunet
		5. Collaborate with Luria Libarary to create research modules for students to increase use of library search engines and resources.	May	AHS/GED Faculty and Luria Librarians	5. Library Course Module	AHS Curriculum Library Archive
4	**Provide Instructors' Professional Development**	1. Bring Washington Center LC training experts to NC programs	Feb	AHS/GED Faculty, Staff	1. Create Learning Communities	Database creation
		2.Create Interdepartmental Faculty Learning Community to exchange Best Teaching Practices	Feb	AHS/GED Faculty	2. Monthly Interdepartmental Best Practice Exchanges	Wikipage Repository
		3. Bring CALPro Workshops to NC Faculty	Ongoing	Staff		Wikipage Repository
5	**Improve student enrollment figures by creating program visibility, improving student outreach, and facilitating student access**	1. Work with SBCC Marketing/Outreach to create an ad campaign	March	Interdepartmental committee	1. Implementation of ad campaign	SBCC Archives
		2. Develop system to conduct inreach with students in other NC courses				
		3. Develop outreach to lapsed students				
		4. Develop outreach at PTAs for parents who need assistance to help their students with HW				
		5. Increase Early Intervention Strategies by developing a process with student services to detect and follow up with at-risk students. Committee Work.	April	AHS/GED Faculty/Student Services	1. Starfish implemented	Starfish
6	**Improve Student Intake Process**	1. Create streamlined student admission and registration processes and systems interface. Noncredit Advisory Committee work	Ongoing	faculty/staff	1. One-stop shop for student entry.	Banner and subsystem
		2. Create a social-media platform to help students connect.	March	AHS/GED Faculty, LTAs	1. Created Facebook page	Internet
7	**Create data repositories**	1. Work with interdepartmental staff to create interface between existing data collection systems	March	AHS/GED Faculty, Interoffice staff	1. Data Collection repository	Database is outcome
		2. Create a data collection system to effectively enhance retention, followup and tracking.	May	IT, NC faculty and staff	1. system will aid in decision making for best practices, and	Database is outcome

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8	**Provide Program Support**	1. Support staff to coordinate new program development and delivery staff and faculty	March	Faculty/Staff	1. Hire part-time staff assistant -	none